



1 Mar, 2018

Ottawa Police

RE: Police Records Check for Vulnerable Sector - Volunteers of Dreams Take Flight

To Whom it may concern:

This letter is to confirm that volunteers with Dreams Take Flight Ottawa require a Vulnerable Sector Police Records Check to be conducted. Dreams Take Flight is a volunteer charitable organization dedicated to providing a one-day trip of a lifetime to Disney's Magic Kingdom for physically, medically and/or socially challenged children from the National Capital Region. As the children that participate in our flight are unaccompanied by their parents, each person who requests to be a volunteer with our charity requires a Police Records Check for service with the vulnerable sector. Could you please process a vulnerability sector screening for this volunteer, along with any additional fingerprints required as a result.

Please do not hesitate to contact me should you require additional information.

Regards,

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